VAWSC 8/1/2020

Thursday, July 09, 2020   4:54 PM

Virginia Website Report for VAWSC
Sue V
August 1, 2020

- The Team
  - Becky Webex Conferencing & Calendar Administrator
  - Wendy and a few others are dabble with development
  - 3Waves continue to provide us with monthly support
- Web Coordinator Position
  - Things to consider for the next coordinator - Webmaster vs Web Coordinator
  - Keep this is mind because the site is due for a refresh and will require a complete overhaul because it is a custom template today.
- Email
  - Top users: Treasurer, Secretary, Delegate, Area Assembly and Chair
  - All addresses have been updated since receiving the latest roster
  - REMINDER: all responses will display your personal email address unless you have made configuration changes on your mail client OR reply from a Webmail app.
  - Webmail instructions are available upon request (I'm not sure where to post this doc because it includes a default password.)
- Webex Conferencing
  - Webex renewed on April 2020. The group needs to remember to request a renewal before April of 2021
  - Vote: Participant increase to 1,000 for $6.50 more
  - We average over 370 participants per month
  - Many groups are continuing to use Webex for virtual meeting option
  - Discuss the challenges of Hybrid meetings
- Budget
  - 2020 Budget has been spent
  - We need a budget for 2021
    - Security Certificate
    - Hosting Service
    - 3Waves Support
- Website
  - Find a Meeting
    - Added a COVID disclaimer - not sure when we should take it down
    - Changed the verbiage for open and closed meetings
    - Completed database sync project - This is a big deal!! We need everyone to run a district report and check to make sure their meeting all look good!
  - Calendar
    - Changed the view to be list view. Still not the best option.
    - This area still needs a lot of work
  - Members pages
    - Added a page for VAWSC
    - I think Area Information and Resources pages should be combined

- Wish List Items
  - Electronic newcomers welcome message - al-anon.org/welcome
  - Update front page pictures
  - Improve calendar view
  - Communicate Inclement weather / Holiday Closed Meetings
  - Document Repository / Storage
  - Hot topic: website accessibility for screen readers
  - Public facing vs Member facing. LRPC.
  - Create Service Center Subdomains - Early Discussions
  - Website Performance
    - Automated testing to check for broken links
    - Performance Testing
  - 'Talent Search' feature help find a volunteers.
  - Add speaker recordings